

BOARD OF COUNTY COMMISSIONER'S

MINUTES

JUNE 3, 2013

Dr. John Fozard, representing Mid-America Christian University, led in Prayer and the Pledge of Allegiance.

The regularly scheduled meeting of the Board of County Commissioners was called to order at 1:00 p.m. this 3rd day of June 2013, in the meeting Room 200 of the Cleveland County Office Building by Chairman Rod Cleveland. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman
Rusty Sullivan, Vice Chairman
Darry Stacy, Member
Tammy Belinson, Secretary

Others present were: Jim Robertson, Assistant District Attorney, Jim Williams, Melinda Duke, Keri Lyles, Rhett Burnett, George Mauldin, Denise Ellison, Gayla Sukenis, Jacob McHughes, Joy Hampton, Linda Atkins, Christine Cartmell, Heather Darby, Dr. John Fozard, Trent Bourland, Sheriff Joseph Lester and Pud Wood.

After the reading of the minutes of the Regular Meeting of May 28, 2013, and there being no additions or corrections, Darry Stacy moved that the minutes be approved. The motion was seconded by Rusty Sullivan.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

D. Bid Openings:

1. Upon the recommendation of Purchasing Agent Melinda Duke, Rod Cleveland moved, seconded by Rusty Sullivan, that the bids for Bid #SHE-1613 – One-Year (1) Non-Encumbered Contract for Jail Supplies for Cleveland County be accepted and that the awarding and/or rejecting of the bids be tabled until a later date. (The bid term will be from bid July 1, 2013 through June 30, 2014.)

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.

Motion carried.

2. Upon the recommendation of Purchasing Agent Melinda Duke, Rod Cleveland moved, seconded by Rusty Sullivan, that the bids for Bid #SHE=1614-One-Year (1) Non-Encumbered contract for Inmate & Detention Supplies for Cleveland County be accepted and that the awarding and/or rejecting of the bids be tabled until a later date. (The bid term will be from July 1, 2013 through June 30, 2014.)

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.

Motion carried.

The bidders, each with properly executed non-collusion affidavits are listed as follows:

CLEVELAND COUNTY BID SUMMARY					
List of Individual Bidders					
	Cops Products	Harvey Sales Janitorial Supplies	Charm-Tex	Bob Barker Company, Inc.	Page 1
BID: #SHE-1614	1	2	3	4	
DISPT: Sheriff Department					Awarded:
DATE OPENED: 6-3-13					Tabled on 6-3-13
List of Individual Items					
One-Year (1) Non-Encumbered					
Contract for Inmate & Detention Supplies.					
The bid term will be from bid					
July 1, 2013 through June 30, 2014.					
DELIVERY:	30 days	7 days	7-30 days	5-14 days	
COMMENTS/EXCEPTIONS:				Kits: Are custom made. Please allow 10-15 days. Min 144 per kit	
CONTACT PERSON:	Mike or Cheryl Schoenberger	Vickie Kennedy-Sgroi	Stan Danzger	Nenna Mann	
TITLE:	Owners	Office Manager	VP of Sales	Pricing Specialist	
ADDRESS:	2550 W Reno #101 Oklahoma City, OK 73107	1330 W Main Street Oklahoma City, OK 73105	1618 Coney Island Avenue Brooklyn, NY 11230	134 N. Main Street Fuquay Varina, NC 27326	
TELEPHONE NUMBER:	405-232-7300	405-236-3438	718-252-8100	800-334-9880	
FAX NUMBER:	405-232-7302	405-236-0751	718-258-8303	800-322-7537	
EMAIL:	Mike (or Cheryl)@Copsproducts.com				
NON-COLLUSION AFFIDAVIT:	YES	YES	YES	YES	

3. Upon the recommendation of Melinda Duke, Purchasing Agent, Rusty Sullivan moved, seconded by Darry Stacy, that the bids for Bid #COM3-1615-Purchase and Delivery of one (1) or more, 2011 or newer, Gradall Hydraulic Excavator, with 50 or less hours of usage for the County Commissioners be accepted and that the awarding and/or rejecting of the bids be tabled until a later date.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

The bidders, each with properly executed non-collusion affidavits are listed as follows:

CLEVELAND COUNTY BID SUMMARY			
List of Individual Bidders			
	Kirby-Smith Machinery	Van Keppel Construction Equipment	
BID: #COM3-1615			
DEPT: Commissioners			
DATE OPENED: 6-3-13			
	1	2	
List of Individual Items			Awarded To:
The Purchase & Delivery of one (1) or more, 2011 or newer, Gradall Hydraulic Excavator with 50 or less hours of usage for the County Commissioners.			Tabled on 6-3-13
MAKE:	Gradall	No Bid	
MODEL:	XL-4100 Series III 6x4		
YEAR:	2011		
HOURS:	12		
WARRANTY:	12 months/1,500 hours		
DELIVERY DATE:	30 days ARO		
BID PRICE:	\$351,074.00		
Exceptions:	Standard Transmission instead of Auto. Transmission		
Name:	Pud Wood		
Title:	Gov. Sales		
Address:	6715 West Reno Oklahoma City, OK 73127		
Telephone:	495-7820		
Fax:	787-5973		
NON-COLLUSION AFFIDAVIT:	YES		

E. Old Business:

1. After the reading of the minutes of Regular Meeting of May 20, 2013 and the minutes of the Emergency Meeting of May 21, 2013, and there being no additions or corrections, Darry Stacy moved, seconded by Rusty Sullivan, that the minutes be approved.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.

2. Rod Cleveland moved, seconded by Darry Stacy, that the awarding and/or rejecting of Bid #BE-1609 – One-Year (1) Non-Encumbered Contract for Building Maintenance supplies for Cleveland County be tabled until a later date. (The bid term will be from July 1, 2013-June 30, 2014.)

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

3. Upon the recommendation of Purchasing Agent Melinda Duke, Rod Cleveland moved, seconded by Rusty Sullivan, that the low bid of Justice Packaging, as per bid summary, for Bid #SHE-1612 – Non-Encumbered contract for Inmate Sandals for Cleveland County be awarded. (The bid term will be from bid award date through November 6, 2013.)

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

F. Items of Business:

1. Darry Stacy moved, seconded by Rusty Sullivan, to approve the Renewal of the Annual Copier Maintenance Agreement between the Board of Cleveland County Commissioners on behalf of Cleveland County Purchasing Department and Oklahoma Office Systems, LLC for a Bizhub C360, Serial #AEOD011008018. Agreement includes all labor, parts & Supplies. B/W copies billed monthly at .0065 per copy and color copies billed monthly at .065 per copy. (Agreement term is from July 1, 2013 through June 30, 2014.)

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.

2. Rusty Sullivan moved, seconded by Darry Stacy, to approve the Renewal of the Eureka Water Contract between the Board of Cleveland County Commissioners on behalf of the Cleveland County Election Board and Eureka Water Company. (Agreement is from May 1, 2013 through April 30, 2014.)

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

3. Darry Stacy moved, seconded by Rusty Sullivan, to approve the Contract between the Board of Cleveland County Commissioners on behalf of the Cleveland County Health Department and Victoria Urrunaga as a Teaching assistant for the Early Foundations Replication Project. (Agreement period is July 1, 2013 through June 30, 2014 in the amount not to exceed \$10,673.00 plus .565/mile as defined by the STRA.)

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

4. Rusty Sullivan moved, seconded by Darry Stacy, to approve the Contract between the Board of the Cleveland County Commissioners on behalf of the Cleveland County Health Department and Moore Public Schools to provide instructional services for the Early Foundations program. (The agreement is from July 1, 2013 through June 30, 2014 at a rate of \$833.00/month for up to three instructional assistants.)
The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.

5. Darry Stacy moved, seconded by Rusty Sullivan, to approve the Contract between the Board of Cleveland County Commissioners on behalf of the Cleveland County Health Department and Amanda Kay Miller, a Teaching Assistant for the Early Foundations Replication Project. (Agreement period is July 1, 2013 through June 30, 2012 in the amount of \$9,713.00 and .565/mile as defined by the STRA.)
The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

6. Rusty Sullivan moved, seconded by Darry Stacy, to approve the Contract between the Board of Cleveland County Commissioners on behalf of the Cleveland County Health Department and Amanda Kay Miller, a Teaching Assistant for the Early Foundations Replication Project. (Agreement period is June 5, 2013 through June 30, 2013 in the amount of \$856.50 plus .565/mile as defined by the STRA.)
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

7. Darry Stacy moved, seconded by Rusty Sullivan, to approve the Contract between the Board of Cleveland County Commissioners on behalf of the Cleveland County Health Department and Kim Divelbiss to provide coordination of services between the Northhaven Day School and the Early Foundations Replication Project. (Agreement period is July 1, 2013 through June 30, 2014 in the amount of \$6,257.00 plus .565/mile as defined by the STRA.)
The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.

8. Rusty Sullivan moved, seconded by Darry Stacy, to approve the Contract between the Board of Cleveland County Commissioners on behalf of the Cleveland County Health Department and Norman Public Schools to provide instructional services for the Early Foundations Program. (Agreement period is from July 1, 2013 through June 30, 2014 at a rate of \$833.00/month and .565/mile as defined by the STRA for up to two instructional assistants.)

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

9. Darry Stacy moved, seconded by Rusty Sullivan, to approve the Annual Maintenance Agreement Renewal between the Board of Cleveland County Commissioners on behalf of the Cleveland County Treasurer and A.E.C. Solutions for telephone software support for Jantek Time Clock System. (Agreement period is July 1, 2013 to June 30, 2014 in the annual amount of \$500.00.)

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

10. Rusty Sullivan moved, seconded by Darry Stacy, to approve the Annual Maintenance agreement Renewal between the Board of Cleveland County Commissioners on behalf of the Cleveland County Treasurer and Financial Equipment Company for the following effective July 1, 2013 to June 30, 2014:

- a. (11) Currency Discriminators @ \$373.00 ea. Unit/yr. for a total of \$4,103.00
- b. (7) Citizens Model 3550 Printers @ \$70.00 ea. Unit/yr. for a total of \$490.00
- c. (4) Glory teller Count Software @ \$94.00 ea. Unit/yr. for a total of \$376.00

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.

11. Darry Stacy moved, seconded by Rusty Sullivan, to approve the Annual Contract Renewal between the Board of Cleveland County Commissioners on behalf of the Cleveland County Treasurer and Joe B. Lawter for Representation and Consultation of various legal matters regarding Bankruptcy. (Attorney Service Fees at the rate of \$150.00 per hour. Actual expenses incurred such as postage and per copy charge of \$0.10 per copy. Agreement period is July 1, 2013 to June 30, 2014.)

The vote was: Rod Cleveland, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

12. Rusty Sullivan moved, seconded by Darry Stacy, to approve the Annual Maintenance Agreement Renewal between the Board of Cleveland County Commissioners on

behalf of the Cleveland County Treasurer and Manatron, Inc. for Hardware and Software Maintenance Support as listed in the agreement. (Total annual cost is \$152,214.11. The agreement period is from July 1, 2013 to June 30, 2014.)

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

13. Darry Stacy moved, seconded by Rusty Sullivan, to approve the Annual Maintenance Agreement Renewal between the Board of Cleveland County Commissioners on behalf of the Cleveland County Treasurer and Sooner Copy Machines, Inc. for the following effective July 1, 2013 to June 30, 2014:

- a. (6) Sharp MC4501N B/W per copy \$0.0075 and Color per copy \$0.07
- b. (3) Sharp ARM455N B/W per copy \$0.0075
- c. (1) Sharp ARP450 B/W per copy \$0.0075
- d. (1) HP 4250 B/W per copy \$0.05
- e. (1) Destroyit 4003 Paper Shredder with a monthly service fee of \$16.95

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.

Motion carried.

14. Rusty Sullivan moved, seconded by Darry Stacy, to approve the Annual Maintenance Agreement Renewal between the Board of Cleveland County Commissioners on behalf of the Cleveland County Treasurer and General Mailing Equipment, Inc. for 3050 Letter Opener. (The agreement period is July 1, 2013 to June 30, 2014 for an annual amount of \$320.00.)

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.

Motion carried.

15. Darry Stacy moved, seconded by Rusty Sullivan, to approve the Allocation of Alcoholic Beverage Tax in the amount of \$40,848.94.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

16. Darry Stacy moved, seconded by Rusty Sullivan, to strike the Year Ending December 31, 2012 Annual Report for the Cleveland County Sheriff’s Department from the agenda.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.

Motion carried.

17. Rusty Sullivan moved, seconded by Darry Stacy, to approve the following Blanket Purchase Orders submitted for the following Departments:

- a. **District #1 Warehouse:**

13-5481 – T2A	Thomas Wire Rope	\$ 1,000.00
13-5494 – T2A	Fleet Pride	1,000.00
13-5495 – T2A	Southern Tire Mart	2,000.00
b. <u>District #2 Warehouse:</u>		
13-5473 – T2A	Dave’s Small Engine Repair, Inc.	1,000.00
13-5490 – T2A	Copelin’s Office Center	1,000.00
c. <u>Assessor’s Office:</u>		
13-5500 – H2	Verizon Wireless Services LLC	726.18

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

18. Darry Stacy moved, seconded by Rusty Sullivan, to approve the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

13-7	F2	13-502	T2A
13-167	HR2	13-2305	T2A
13-234	B2A		
13-1335	H2		

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

19. Rusty Sullivan moved, seconded by Darry Stacy, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 12/13

a. General Fund	\$ 25,451.26
b. Highway Fund	41,777.00
c. Sheriff’s Service Fee Fund	2,352.52
d. Sheriff Commissary Fund	4,056.55
e. Sheriff revolving Fund	20,464.03
f. Treasurer Certification Fee Fund	140.13

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.

G. New business:

No new business was presented for discussion.

H. Commissioner’s Discussions regarding County Business:

Rusty Sullivan said that unfortunately Cleveland County has experienced another series of storms. All three districts have been extremely busy with debris pickup. He said they are actually getting some road work done, but the majority of all their efforts, assets and time are devoted to the storm pickup for now.

Darry Stacy said that he really feels for the residents, especially, the ones in the east part of the county. Some are still in temporary housing or living in tents. He said that he couldn’t imagine what it was like when that storm came through on Friday and have the hail and rain that we received. Once more, his sympathies go out to the people. One thing that his district is working on now is cleaning out the creeks that debris has flooded into. So they are trying to open those back up even though more severe weather is forecasted for this week. His crews are still assisting the City of Norman, as well as, the City of Moore.

Rusty Sullivan said there was some damage to county buildings on Friday evening, May 31, 2013. The Couch Center had some roof damage. His heartfelt thanks went to Journey Church, who has donated a tremendous amount of items. He said that they have done a commendable job.

Darry Stacy said that he would like to have Emergency Manager, George Mauldin, to give the Board a quick update.

Mr. Mauldin said that the Churches have been very active in the area, as well as, the Absentee Shawnee Tribe. They all just get together and make sure that they are not duplicating efforts. They are not feeding as much now, but there are still immediate needs that are being fulfilled at the distribution sites. He expressed his thanks to all the churches in the area that have participated in the recovery efforts as follows: Pecan Valley Baptist Church; First Baptist Church of Little Axe; Immanuel Baptist Church; and Hilltop Baptist Church. He commended the Absentee Shawnee Tribe for all their hard work.

Rod Cleveland said that the LDS Church has been doing a tremendous amount of work.

George Mauldin said, “Yes they have and there are many more organizations than I have mentioned, but the ones I mentioned were in the area operating every day and feeding people. I have been out there every day since the tornado hit and I have often seen other church groups. I had one on Saturday; he was from Illinois, a Baptist Church. He was looking for a place, then he brought in two work crews on Friday and he brought in five more today. I took him to a neighborhood off of Parker Ave., it was really hard hit and not much relief effort has been in that area.”

Rod Cleveland said that a nice compliment was made that out of all the disasters, Oklahoma is perhaps the most unrivaled place for local people to stand up and immediately go to work without any complaining, they just do it.

George Mauldin said that, on Friday, they had a group of firefighters from Nassau County, New York, to arrive with four trailers loaded with supplies and delivered some to the Pecan Valley Baptist Church. Then the firefighters asked to go to a location that had not received a lot of attention and consequently they went to the Little Axe area and brought some much needed supplies to that area.

Rod Cleveland said that, in his district, they were out until 4:30 a.m. that morning. They were trying to move trees as much as they could without disturbing power lines, because they were still hot. He said that the Courthouse was the probably the safest place in Cleveland County because the rainfall was only minimal. There was a small crowd here seeking shelter on Friday night with other employees. Mr. Cleveland said that he was watching the storm but saw no tornados. He asked Mr. Mauldin if he had any idea of how many tornados were confirmed between Lexington and Moore.

George Mauldin said that he didn’t know the number of confirmed tornados, however at one time; he was tracking five (5) tornados on his screen that night.

I. Public Comment: No public comments were made.

There being no further business to come before the Board, Darry Stacy moved that the meeting be adjourned at 1:41 pm. The motion was seconded by Rusty Sullivan. The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes. Motion carried.

(Clerk’s Note: Agenda was posted on May 30, 2013 @ 1:41 pm.)